Date: 01/06/2022

INTERNAL QUALITY ASSURANCE CELL (IQAC)
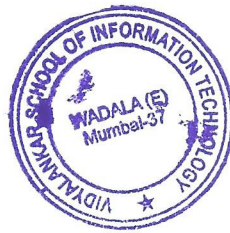## 2022-23/01 MEETING AGENDA

Dear Sir/Madam,

It is my pleasure to inform you that the First Meeting of the Internal Quality Assurance Cell of Vidyalankar School of Information Technology for the academic year 2022-23 is scheduled to be held on 8th June, 2022 at 11:00 am in Board Room. The agenda of the meeting is enclosed herewith. You are therefore requested to kindly make it convenient to attend the meeting.

The following agenda-items shall be discussed in the Meeting.

Agenda Item	Particulars
1	Re constitution of IQAC
2	To revise Academic Administration Plan wef. academic Year 2022-23
3	To finalise Institutional Committee conveners for AY 2022-23
4	To plan for collaborations with Environment Consultants
5	To strengthen Quality research publications and promote sponsored projects
6	To conduct One Week induction program for all Second and Third year students
7	Any other matter for quality improvement

Dr. Poonam Mirwani
Coordinator IQAC

Dr. (Mrs.) Rohini Kelkar
Principal

1.	Chairperson		Dr. Rohini Kelkar
2.	Senior Administrative officers	1. Girish Gokhale 2. Pooja Ghag	
3.	Teachers	1. Asif Rampurawala 2. Vijay Gawde 3. Dr. Lakshmi Kavitha 4. Dr. Sarika Chouhan 5. Pushpa Mahapatro 6. Sandip Khandekar 7. Sindhu Krishnan 8. Reshma Suryavanshi	
4.	Management Representative		Shri Milind Tadvalkar
5.	Nominees from Students and Alumni	1. Aditya Karandikar (Alumni) 2. Ronak Gosar (GS Council)	
6.	Nominees from Employers/industrialists/stakeholders	1. Dr. Sangita Joshi 2. Mr. Uday Tardalkar	
7.	Director of IQAC		Dr. Poonam Mirwani

Dr. Poonam Mirwani
Coordinator IQAC

Dr. (Mrs.) Rohini Kelkar
Principal

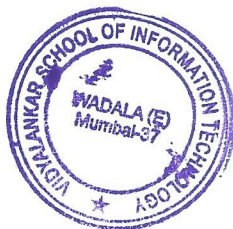| Meeting Schedule Time : 11 : 00 am		Starting Time :		11 : 00 am	
Meeting of	**IQAC**	Meeting No.	2022-23/01	Held on	08/06/2022

The following are the Minutes of Meeting of IQAC held on 08/06/2022 at 11:00 am in Board Room.

Sr. No.	Minutes of Meeting
1	Welcome of all members by Dr. Rohini Kelkar
2	Re Constitution of Internal Quality Assurance Cell The following IQAC Members have been appointed: <table><tr><td>1. Chairperson</td><td>Dr. Rohini Kelkar</td></tr><tr><td>2. Senior Administrative officers</td><td>1. Shri Girish Gokhale 2. Pooja Ghag</td></tr><tr><td>3. Teachers</td><td>1. Asif Rampurawala 2. Vijay Gawde 3. Dr. Lakshmi Kavitha 4. Dr. Sarika Chouhan 5. Pushpa Mahapatro 6. Sandip Khandekar 7. Sindhu Krishnan 8. Reshma Suryavanshi</td></tr><tr><td>4. One member from the Management</td><td>Shri Milind Tadvalkar</td></tr><tr><td>5. One/two nominees from local society, Students and Alumni</td><td>1. Aditya Karandikar (Alumni) 2. Ronak Gosar (GS Council)</td></tr><tr><td>6. One/two nominees from Employers/industrialists/stakeholders</td><td>1. Dr. Sangita Joshi 2. Mr. Uday Tardalkar</td></tr><tr><td>7. Director of IQAC</td><td>Dr. Poonam Mirwani</td></tr></table>
3	A Revised Academic Administration Plan was presented by IQAC Coordinator and approved by all members. Resolved that revised AAP will be used wef academic year 2022-23.
4	Declaration of all Institutional Committee conveners. Resolved that Committee Preview odd Semester 2022-23 will be conducted by IQAC, where all committees shall present their planned activities for the said period.
5	All Odd Semester Second Year and Third Year regular classes will begin 13/06/2022 onwards.

6	An Induction Program will be conducted for all Odd Semester Second Year and Third Year classes to make students accustomed with forthcoming semester subjects, course contents and objectives, faculty in charges and other information about the program and institute.
7	Resolved that Innovative teaching methodologies to be applied for all programs in adherence to National Education Policy 2020
8	A comprehensive orientation to be organised for SYBMS and TYBAMMC for choosing their subject specialisation.
9	Resolved that the institute will collaborate with Senergy Consultants Pvt. Ltd., for conducting Green, Energy and Environment Audits for Vidyalankar Campus. The MoU will also state organisation of green activities.
10	Resolved that R&D Committee will promote quality publication and sponsored research projects by organising awareness activities for the faculty and students.

The meeting ended with a vote of thanks to the chair.

Dr. Poonam Mirwani
Coordinator IQAC

Dr. (Mrs.) Rohini Kelkar
Principal

VSIT | Vidyalankar School of Information Technology

The following members were present for the IQAC meeting held on 08/06/2022 at 11:00 am in Board Room.

Sr.No	Name of the member	Signature
1	Dr. Rohini Kelkar	Present
2	Girish Gokhale	Present
3	Pooja Ghag	Present
4	Asif Rampurawala	Present
5	Vijay Gawde	Present
6	Dr. Lakshmi Kavitha	Present
7	Dr. Sarika Chouhan	Present
8	Pushpa Mahapatro	Present
9	Sandip Khandekar	Present
10	Sindhu Krishnan	Present
11	Reshma Suryavanshi	Present
12	Shri Milind Tadvalkar	Present
13	Aditya Karandikar (Alumni)	Absent
14	Ronak Gosar (GS Council)	Present
15	Dr. Sangita Joshi	Absent
16	Mr. Uday Tardalkar	Present
17	Dr. Poonam Mirwani	Present

Dr. Poonam Mirwani
Coordinator IQAC

Dr. (Mrs.) Rohini Kelkar
Principal

Date: 02/08/2022

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Action taken Report

Following is the Action taken Report of First Meeting of the Internal Quality Assurance Cell of Vidyalankar School of Information Technology for the academic year 2022-23 held on 08/06/2022 at 11:00 am in Board Room.

| Sr. No.	Minutes of Meeting	ATR
1.	Re Constitution of Internal Quality Assurance Cell for Academic Year 2022-23	
2.	A Revised Academic Administration Plan was presented by IQAC Coordinator and approved by all members. Resolved that revised AAP will be used wef academic year 2022-23.	Revised AAP was prepared for all courses and presented in AAP workshops organised by respective departments
3.	Declaration of all Institutional Committee conveners. Resolved that Committee Preview odd Semester 2022-23 will be conducted by IQAC, where all committees shall present their planned activities for the said period.	All Committee Convenors took charge at beginning of academic year 2022-23 and Committee Preview conducted by IQAC.
4.	All Odd Semester Second Year and Third Year regular classes will begin 13/06/2022 onwards.	All classes started as per academic calendar
5.	An Induction Program will be conducted for all Odd Semester Second Year and Third Year classes to make students accustomed with forthcoming semester subjects, course contents and objectives, faculty in charges and other information about the program and institute.	One week Induction Program was organised by all departments as per schedule
6.	Resolved that Innovative teaching methodologies to be applied for all programs in adherence to National Education Policy 2020	Chief academic officers have initiated Innovative teaching methodologies for IT and CMA departments. All head of departments ensured that Education 4.0 techniques are applied in teaching learning
7.	A comprehensive orientation to be organised for SYBMS and	Both orientation programs were organised successfully

	TYBAMMC for choosing their subject specialisation.	
8.	Resolved that the institute will collaborate with Senergy Consultants Pvt. Ltd., for conducting Green, Energy and Environment Audits for Vidyalankar Campus. The MoU will also state organisation of green activities.	MoU was entered with Senergy Consultants Pvt. Ltd., for conducting Green, Energy and Environment Audits for Vidyalankar Campus. The MoU also specified organisation of green activities for faculty and students.
9.	Resolved that R&D Committee will promote quality publication and sponsored research projects by organising awareness activities for the faculty and students.	R&D Committee organised technical sessions and awareness workshop to promote quality publications and industry sponsored research projects.

Dr. Poonam Mirwani
Coordinator IQAC
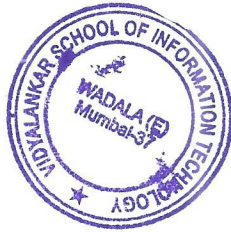
Dr. (Mrs.) Rohini Kelkar
Principal

VSIT | Vidyalankar School of Information Technology

Date: 02/08/2022

INTERNAL QUALITY ASSURANCE CELL (IQAC)

2022-23/02 MEETING AGENDA

Dear Sir/Madam,

It is my pleasure to inform you that the second Meeting of the Internal Quality Assurance Cell of Vidyalankar School of Information Technology for the academic year 2022-23 is scheduled to be held on 12th August, 2022 at 11:00 am in Board Room. The agenda of the meeting is enclosed herewith. You are therefore requested to kindly make it convenient to attend the meeting.

The following agenda-items shall be discussed in the Meeting.

Agenda Item	Particulars
1	To confirm the minutes of 1st Meeting of IQAC held on 8th June, 2022
	To plan for NAAC Cycle II
2	Planning of Departmental and Committee Activities
3	To update Value Added/ certificate/ Add on Courses as per industry requirements and finalise the calendar.
4	To improve Alumni and Parents engagement in students and institutional development
5	To revise Internal Assessment Process and schedule for semester III ad V of all programs
6	Any other matter for quality improvement

Dr. Poonam Mirwani
Coordinator IQAC

Dr. (Mrs.) Rohini Kelkar
Principal

1. Chairperson	Dr. Rohini Kelkar	
2. Senior Administrative officers	1. Girish Gokhale	
	2. Pooja Ghag	
3. Teachers	1. Asif Rampurawala	
	2. Vijay Gawde	
	3. Dr. Lakshmi Kavitha	
	4. Dr. Sarika Chouhan	
	5. Pushpa Mahapatro	
	6. Sandip Khandekar	
	7. Sindhu Krishnan	
	8. Reshma Suryavanshi	
4. Management Representative	Shri Milind Tadvalkar	
5. Nominees from Students and Alumni	1. Aditya Karandikar (Alumni)	
	2. Ronak Gosar (GS Council)	
6. Nominees from Employers/industrialists/stakeholders	1. Dr. Sangita Joshi	
	2. Mr. Uday Tardalkar	
7. Director of IQAC	Dr. Poonam Mirwani	

Dr. Poonam Mirwani
Coordinator IQAC

Dr. (Mrs.) Rohini Kelkar
Principal

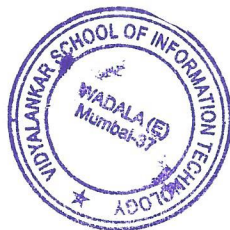| Meeting Schedule Time : 11: 00 am		Starting Time :		11: 00 am	
Meeting of	**IQAC**	Meeting No.	2022-23/02	Held on	12/08/2022

The following agenda-items were discussed in the 2nd Meeting of IQAC that held on 12th August 2022 at 11:00 am in Board Room:

Sr. No.	Minutes of Meeting
1	Minutes of the previous meeting held on 08th June 2022 were read by IQAC coordinator Dr. Poonam Mirwani and confirmed by members
2	Discussed the roadmap and timeline for the preparation of the NAAC Cycle II. Formed criterion teams to oversee the collection and documentation of required data. Assigned responsibilities for different criteria to specific members.
3	Resolved that each department is to submit an semester plan of activities by the end of the month. Committees are to align their activities with the strategic goals and academic calendar of the institution. IQAC emphasized the need for inter-departmental collaborations
4	Deliberations were made on introducing/ modifying all Value Added/ certificate/ Add on Courses for instilling industry ready approach amongst undergraduates. Following Value Added courses were recommended: • DBA SQL Essential • Working with Cassandra Database • Open Source Tools • Hardware and Networking • Website Designing and Hosting • Retail Departmental Manager • Microsoft Data Analyst Associate (Power BI) • Cloud Computing using Azure • Data Science & Analytics using Python • Tally Prime with GST & TDS • LEAD-Leadership, Excellence, Accreditation and Development • Certificate Program on Train, Earn and Learn Skill Development • Students Development Program with Study Visit in collaboration with BSE • R and Tableau • DA BA using Power BI and Tableau • Digital Marketing by ICT Academy • Python & SQL • Full Stack • Advanced Excel • Business analytics and data mining Modeling using R
5	Admission status of academic year 2022-23 was discussed and it was resolved that a comprehensive Orientation and One Week Online Induction Program will be organised by all departments for welcoming new batch.
6	Alumni engagement to be enhanced by inviting them for first year induction program as guest speakers. Other ways of Alumni contribution be Final Year project guidance sessions, Informal Talks for sharing industry experience, Internship and Placement assistance. Resolved that Program wise Star Alumni Award will be declared every year during V Meet (Annual Alumni Meet)

7	Another important stakeholder for higher education institute are Parents. Their engagement to be enriched by inviting them during Orientation Programs, Degree Distribution Day, Scholars Day etc. Parents Explicit activities should be planned and executed by Parents Interaction Committee and structured feedback to be taken. Parents contribution can be through Internship and Placement assistance, Resource persons for events etc.
8	Reviewed the existing assessment processes and identified areas for improvement. All members agreed to implement a more continuous and comprehensive assessment strategy in line with National Education Policy 2020.
9	• IQAC suggested the introduction of a robust feedback mechanism for teaching and administrative processes. • Discussed the potential for more faculty development programs to enhance teaching quality. • Proposed periodic review meetings to ensure continuous quality improvement.

The meeting ended with a vote of thanks to the Chair

Dr. Poonam Mirwani
Coordinator IQAC

Dr. (Mrs.) Rohini Kelkar
Principal

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The following members were present for the IQAC meeting held on 12/08/2022 at 11:00 am in Board Room.

Sr.No	Name of the member	Signature
1	Dr. Rohini Kelkar	Present
2	Girish Gokhale	Present
3	Pooja Ghag	Present
4	Asif Rampurawala	Present
5	Vijay Gawde	Present
6	Dr. Lakshmi Kavitha	Present
7	Dr. Sarika Chouhan	Present
8	Pushpa Mahapatro	Present
9	Sandip Khandekar	— Absent —
10	Sindhu Krishnan	Present
11	Reshma Suryavanshi	Present
12	Shri Milind Tadvalkar	Present
13	Aditya Karandikar (Alumni)	Present
14	Ronak Gosar (GS Council)	— Absent —
15	Dr. Sangita Joshi	— Absent —
16	Mr. Uday Tardalkar	Present
17	Dr. Poonam Mirwani	Present

Dr. Poonam Mirwani
Coordinator IQAC

Dr. (Mrs.) Rohini Kelkar
Principal

Date: 30/09/2022

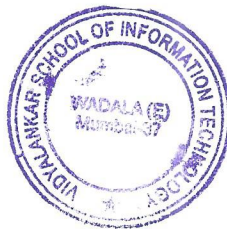## INTERNAL QUALITY ASSURANCE CELL (IQAC)

Action taken Report

Following is the Action taken Report of Second Meeting of the Internal Quality Assurance Cell of Vidyalankar School of Information Technology for the academic year 2022-23 held 12th August 2022 at 11:00 am in Board Room:

Sr. No.	Minutes of Meeting	ATR
1.	Discussed the roadmap and timeline for the preparation of the NAAC Cycle II. Formed criterion teams to oversee the collection and documentation of required data. Assigned responsibilities for different criteria to specific members.	A detailed roadmap and timeline for NAAC Cycle II preparation have been drafted and circulated among all relevant stakeholders. Criterion teams have been formed, and responsibilities assigned to specific members to oversee data collection and documentation. Regular meetings of the criterion teams are being held to monitor progress.
2.	Resolved that each department is to submit an semester plan of activities by the end of the month. Committees are to align their activities with the strategic goals and academic calendar of the institution. IQAC emphasized the need for inter-departmental collaborations	All departments have submitted their semester plans of activities aligned with the strategic goals and academic calendar of the institution. Committees have been instructed to collaborate on activities, and several joint initiatives have already been planned and scheduled.
3.	Deliberations were made on introducing/ modifying all Value Added/ certificate/ Add on Courses for instilling industry ready approach amongst undergraduates.	Course schedules have been finalized and communicated to students.
4.	Admission status of academic year 2022-23 was discussed and it was resolved that a comprehensive Orientation and One Week Online Induction Program will be organised by all departments for welcoming new batch.	Comprehensive orientation and one-week online induction program have been organized by all departments to welcome the new batch. Alumni have been invited as guest speakers for the induction program.
5.	Alumni engagement to be enhanced by inviting them for first year induction program as guest speakers. Other ways of Alumni contribution be Final Year project guidance sessions, Informal Talks for sharing industry experience, Internship and Placement assistance. Resolved that Program wise Star	Alumni have been engaged in various capacities including project guidance, informal talks, internship, and placement assistance. Program-wise Star Alumni Award to be declared annually during the V Meet.

	Alumni Award will be declared every year during V Meet (Annual Alumni Meet)	
6.	Another important stakeholder for higher education institute are Parents. Their engagement to be enriched by inviting them during Orientation Programs, Degree Distribution Day, Scholars Day etc. Parents Explicit activities should be planned and executed by Parents Interaction Committee and structured feedback to be taken. Parents contribution can be through Internship and Placement assistance, Resource persons for events etc.	The Parents Interaction Committee has planned specific activities and structured feedback mechanisms. Parents are contributing through internship and placement assistance and as resource persons for events. Parents have been invited to participate in orientation programs, degree distribution day, and scholars day.
7.	Reviewed the existing assessment processes and identified areas for improvement. All members agreed to implement a more continuous and comprehensive assessment strategy in line with National Education Policy 2020.	The assessment processes have been reviewed, and a more continuous and comprehensive assessment strategy in line with the National Education Policy 2020 has been implemented.
8.	• Azadi ka Amrutmahotsav to be celebrated institutional level • IQAC suggested the introduction of a robust feedback mechanism for teaching and administrative processes. • Discussed the potential for more faculty development programs to enhance teaching quality. • Proposed periodic review meetings to ensure continuous quality improvement.	• A week long program was organisd by IQAC to celebrate Azadi ka Amrutmahotsav • A robust feedback mechanism for teaching and administrative processes has been introduced. • Additional faculty development programs have been planned and are being executed to enhance teaching quality. • Periodic review meetings have been scheduled to ensure continuous quality improvement

Dr. Poonam Mirwani
Coordinator IQAC

Dr. (Mrs.) Rohini Kelkar
Principal

Date: 30/09/2022

INTERNAL QUALITY ASSURANCE CELL (IQAC)

2022-23/03 MEETING AGENDA

Dear Sir/Madam,

It is my pleasure to inform you that the Third Meeting of the Internal Quality Assurance Cell of Vidyalankar School of Information Technology for the academic year 2022-23 is scheduled to be held on 10th October, 2022 at 11:30 am in Principal Room. The agenda of the meeting is enclosed herewith. You are therefore requested to kindly make it convenient to attend the meeting.

The following agenda-items shall be discussed in the Meeting.

Agenda Item	Particulars
1	To confirm the minutes of 2nd Meeting of IQAC held on 12th August, 2022 and to discuss Action Taken Report
	To discuss progress of NAAC Cycle II work
2	To strengthen and streamline activities of Final Year Project Quality Assurance Committee and to decide on role of project mentor (Adjunct Faculty) in enhancing quality of final year projects.
	To strengthen research publications and deliberate on research policy
4	To discuss on Institutional collaborations like IEEE, CSI, Spoken Tutorial by IITB, ICT Academy, Honeywell etc.
5	To plan for Staff Welfare activities during Diwali Break
6	To decide on Odd semester conclusion and Even semester beginning of AY 2022-23
7	Any other matter for quality improvement

Dr. Poonam Mirwani
Coordinator IQAC

Dr. (Mrs.) Rohini Kelkar
Principal

1. Chairperson	Dr. Rohini Kelkar	
2. Senior Administrative officers	1. Girish Gokhale	
	2. Pooja Ghag	
3. Teachers	1. Asif Rampurawala	
	2. Vijay Gawde	
	3. Dr. Lakshmi Kavitha	
	4. Dr. Sarika Chouhan	
	5. Pushpa Mahapatro	
	6. Sandip Khandekar	
	7. Sindhu Krishnan	
	8. Reshma Suryavanshi	
4. Management Representative	Shri Milind Tadvalkar	
5. Nominees from Students and Alumni	1. Aditya Karandikar (Alumni)	
	2. Ronak Gosar (GS Council)	
6. Nominees from Employers/industrialists/stakeholders	1. Dr. Sangita Joshi	
	2. Mr. Uday Tardalkar	
7. Director of IQAC	Dr. Poonam Mirwani	

Dr. Poonam Mirwani
Coordinator IQAC

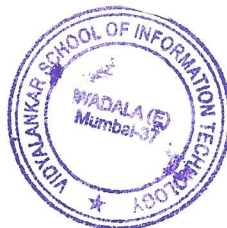Dr. (Mrs.) Rohini Kelkar
Principal

Meeting Schedule Time : 11: 30 am			Starting Time :		11: 40 am	
Meeting of	**IQAC**		Meeting No.	2022-23/03	Held on	10/10/2022

The following agenda-items were discussed in the 3rd Meeting of IQAC that held on 10th October 2022 at 11:30 am in Principal Room:

Sr. No.	Minutes of Meeting
1	The minutes of the previous meeting were read and confirmed. The Action Taken Report was reviewed, and the progress on each action item was discussed.
2	IQAC reviewed the progress of the NAAC Cycle II preparations. Criterion teams provided updates on data collection and documentation. A timeline for the completion of remaining tasks was established, with periodic check-ins scheduled.
3	The role of project mentors (Adjunct Faculty) was defined to include regular mentorship sessions, project reviews and feedback mechanisms. It was decided to standardize project assessment criteria to ensure consistency and quality.
4	The need for increased research output was emphasized. A draft research policy was presented and discussed, focusing on contributions for research publications and collaborations. Research & Development Committee to oversee the implementation of the policy and support faculty and students for further research. Pradnya Journal Issue April - Sep 2022 was approved for publication.
5	Institutional collaborations to be strengthened by organising collaborative activities. IEEE, CSI, CII, Spoken Tutorial by IITB, NPTEL and SWAYAM. New collaborative opportunities with industry partners like Honeywell and ICT Academy were explored and approved. Each collaboration will have one point of person to communicate with concerned institute and organise the activity.
6	Various staff welfare activities were proposed, including a Diwali celebration event, workshops on wellness, and recreational activities.
7	The academic calendar was reviewed, and it was decided that the odd semester would conclude by Mid of October, with the even semester beginning in third week of November. Necessary preparations for the transition between semesters, including examinations and result processing, were discussed and planned.

The meeting ended with a vote of thanks to the Chair

Dr. Poonam Mirwani
Coordinator IQAC

Dr. (Mrs.) Rohini Kelkar
Principal

VSIT | Vidyalankar School of Information Technology

The following members were present for the IQAC meeting held on 10/10/2022 at 11:30 am in Principal's Cabin.

Sr.No	Name of the member	Signature
1	Dr. Rohini Kelkar	Present
2	Girish Gokhale	Absent
3	Pooja Ghag	Present
4	Asif Rampurawala	Present
5	Vijay Gawde	Present
6	Dr. Lakshmi Kavitha	Present
7	Dr. Sarika Chouhan	Present
8	Pushpa Mahapatro	Absent
9	Sandip Khandekar	Present
10	Sindhu Krishnan	Present
11	Reshma Suryavanshi	Present
12	Shri Milind Tadvalkar	Present
13	Aditya Karandikar (Alumni)	Absent
14	Ronak Gosar (GS Council)	Present
15	Dr. Sangita Joshi	Present
16	Mr. Uday Tardalkar	Present
17	Dr. Poonam Mirwani	Present

Dr. Poonam Mirwani
Coordinator IQAC

Dr. (Mrs.) Rohini Kelkar
Principal

Date: 18/01/2023

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Action taken Report

Following is the Action taken Report of Third Meeting of the Internal Quality Assurance Cell of Vidyalankar School of Information Technology for the academic year 2022-23 held on 10th October 2022 at 11:30 am in Principal Room:

Sr. No.	Minutes of Meeting	ATR
1.	IQAC reviewed the progress of the NAAC Cycle II preparations. Criterion teams provided updates on data collection and documentation. A timeline for the completion of remaining tasks was established, with periodic check-ins scheduled.	Criterion teams provided updates on data collection and documentation. Regular meetings were held to track progress. A detailed timeline for the completion of remaining tasks was established, and biweekly check-ins have been scheduled to ensure adherence.
2.	The role of project mentors (Adjunct Faculty) was defined to include regular mentorship sessions, project reviews and feedback mechanisms. It was decided to standardize project assessment criteria to ensure consistency and quality.	The role of project mentors was clearly defined to enhance the quality of final year projects. Mentors are now required to conduct regular mentorship sessions, provide detailed project reviews, and offer constructive feedback to students. Training sessions for project mentors have been conducted to ensure they are well-equipped to guide students effectively. Selected projects were shortlisted and nominated for Intercollegiate project competitions. Six projects from IT&DS department won first prize in different competitions. 2 projects from commerce and management departments participated in Avishkar Research Convention
3.	The need for increased research output was emphasized. A draft research policy was presented and discussed, focusing on contributions for research publications and collaborations. Research & Development Committee to oversee the implementation of the policy and support faculty and students for further research. Pradnya Journal Issue April - Sep 2022 was approved for publication.	Faculty members have been encouraged to increase their research output through funding support. Regular research seminars and workshops have been organized to foster a research-oriented environment. A draft research policy was further revised and finalized, focusing on contributions to research publications and collaborations. The April - September 2022 issue of Pradnya Journal was approved and published on institution website

4.	Institutional collaborations to be strengthened by organising collaborative activities. IEEE, CSI, CII, Spoken Tutorial by IITB, NPTEL and SWAYAM. New collaborative opportunities with industry partners like Honeywell and ICT Academy were explored and approved. Each collaboration will have one point of person to communicate with concerned institute and organise the activity.	New collaborative opportunities with industry partners like Honeywell and ICT Academy have been explored and approved. These collaborations aim to provide students and faculty with exposure to industry standards and practices. Each collaboration now has a designated point of contact responsible for communication and coordination with the partner institutions. These points of contact have been tasked with organizing activities and ensuring smooth collaboration.
5.	Various staff welfare activities were proposed, including a Diwali celebration event, workshops on wellness, and recreational activities.	Staff development and welfare committee organised Team Building activities for teaching and non-teaching staff during November 2022
6.	The academic calendar was reviewed, and it was decided that the odd semester would conclude by Mid of October, with the even semester beginning in third week of November. Necessary preparations for the transition between semesters, including examinations and result processing, were discussed and planned.	Odd Semester ended and Even semester began as per scheduled dates.

Dr. Poonam Mirwani
Coordinator IQAC

Dr. (Mrs.) Rohini Kelkar
Principal

Date: 18/01/2023

INTERNAL QUALITY ASSURANCE CELL (IQAC)

2022-23/04 MEETING AGENDA

Dear Sir/Madam,

It is my pleasure to inform you that the Fourth Meeting of the Internal Quality Assurance Cell of Vidyalankar School of Information Technology for the academic year 2022-23 is scheduled to be held on 30th January, 2023 at 10:30 am in Board Room M Block. The agenda of the meeting is enclosed herewith. You are therefore requested to kindly make it convenient to attend the meeting.

The following agenda-items shall be discussed in the Meeting.

Agenda Item	Particulars
1	To confirm the minutes of 3rd Meeting of IQAC held on 10th October, 2022
	To discuss progress of NAAC Cycle II work
2	To propose Green, Energy and Environment Audit all institutes in Vidyalankar Educational Campus
3	Progression about ICSSR Sponsored International Research Conference
	To strengthen research and development through IPRs.
4	Technological updates to students through Expert Sessions
7	Discussion on Health and Hygiene awareness programs for faculty and students
	To celebrate Marathi Bhasha Sanwardhan Pandhrawada as declared by University of Mumbai
9	Any other matter for quality improvement

Dr. Poonam Mirwani
Coordinator IQAC

Dr. (Mrs.) Rohini Kelkar
Principal

1. Chairperson	Dr. Rohini Kelkar
2. Senior Administrative officers	1. Girish Gokhale 2. Pooja Ghag
3. Teachers	1. Asif Rampurawala 2. Vijay Gawde 3. Dr. Lakshmi Kavitha 4. Dr. Sarika Chouhan 5. Pushpa Mahapatro 6. Sandip Khandekar 7. Sindhu Krishnan 8. Reshma Suryavanshi
4. Management Representative	Shri Milind Tadvalkar
5. Nominees from Students and Alumni	1. Aditya Karandikar (Alumni) 2. Ronak Gosar (GS Council)
6. Nominees from Employers/industrialists/stakeholders	1. Dr. Sangita Joshi 2. Mr. Uday Tardalkar
7. Director of IQAC	Dr. Poonam Mirwani

Dr. Poonam Mirwani
Coordinator IQAC

Dr. (Mrs.) Rohini Kelkar
Principal

Meeting Schedule Time : 10: 30 am		Starting Time :		10: 30 am		
Meeting of	**IQAC**	Meeting No.	2022-23/04	Held on		30/01/2023

The following agenda-items were discussed in the 4th Meeting of IQAC that held on 30th January 2023 at 10:30 am in Board Room.

Sr. No.	Minutes of Meeting
1	Minutes of the previous meeting held on 10th October 2022 were reviewed and confirmed without any amendments.
2	NAAC Criteria members provided updates on the progress of NAAC Cycle II preparations. Milestones achieved and upcoming tasks were discussed. Strategies for addressing any identified challenges were proposed and agreed upon.
3	A proposal was made to conduct a Green, Energy, and Environment Audit across all institutes in the Vidyalankar Educational Campus through Senergy Consultants Pvt. Ltd. The importance of sustainability and environmental conservation was emphasized. It was agreed to form a sub-committee to develop the audit framework and initiate the process.
4	Updates on the ICSSR Sponsored International Research Conference VCMT 2023 were provided. The status of paper submissions, review process and keynote speakers was discussed. Plans for promotion and logistics for the conference were outlined.
5	The importance of Intellectual Property Rights (IPRs) in fostering research and innovation was highlighted. Strategies to encourage faculty and students to file patents and copyrights for their research outcomes were discussed. It was proposed to organize workshops about IPRs and facilitate the filing process.
6	The importance of health and hygiene awareness among faculty and students was acknowledged. Ideas for organizing awareness programs, including workshops, seminars, and health camps were proposed. Collaboration with healthcare professionals and organizations was suggested to enhance the effectiveness of these programs.
7	It was noted that the University of Mumbai has declared Marathi Bhasha Sanwardhan Pandhrawada. Plans to celebrate and promote Marathi language and culture within the campus were discussed. Activities such as language workshops, cultural events, and competitions were proposed.

8	Members were encouraged to share any additional suggestions or concerns for quality improvement. Open discussion was held to address any miscellaneous issues or ideas raised by the members.

The meeting ended with a vote of thanks to the Chair

Dr. Poonam Mirwani
Coordinator IQAC

Dr. (Mrs.) Rohini Kelkar
Principal

The following members were present for the IQAC meeting held on 30/01/2024 at 10:30 am in Board Room.

Sr.No	Name of the member	Signature
1	Dr. Rohini Kelkar	*Present*
2	Girish Gokhale	*Present*
3	Pooja Ghag	— Absent —
4	Asif Rampurawala	*Present*
5	Vijay Gawde	*Present*
6	Dr. Lakshmi Kavitha	*Present*
7	Dr. Sarika Chouhan	*Present*
8	Pushpa Mahapatro	*Present*
9	Sandip Khandekar	*Present*
10	Sindhu Krishnan	— Absent —
11	Reshma Suryavanshi	— Absent —
12	Shri Milind Tadvalkar	*Present*
13	Aditya Karandikar (Alumni)	*Present*
14	Ronak Gosar (GS Council)	— Absent —
15	Dr. Sangita Joshi	*Present*
16	Mr. Uday Tardalkar	*Present*
17	Dr. Poonam Mirwani	*Present*

Dr. Poonam Mirwani
Coordinator IQAC

Dr. (Mrs.) Rohini Kelkar
Principal

Date: 03/03/2023

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Action taken Report

Following is the Action taken Report of Fourth Meeting of the Internal Quality Assurance Cell of Vidyalankar School of Information Technology for the academic year 2022-23 held on 30th January 2023 at 10:30 am in Board Room:

Sr. No.	Minutes of Meeting	ATR
1.	NAAC Criteria members provided updates on the progress of NAAC Cycle II preparations. Milestones achieved and upcoming tasks were discussed. Strategies for addressing any identified challenges were proposed and agreed upon.	NAAC Criteria members provided updates on the progress of NAAC Cycle II preparations. Significant milestones achieved include the completion of data collection for Criteria 1, 2 and 7. Upcoming tasks were outlined, focusing on data validation and report compilation for remaining criteria. Strategies to address identified challenges, such as data gaps and documentation issues, were proposed and implemented. Regular progress meetings have been scheduled to ensure continuous monitoring and timely completion of tasks.
2.	A proposal was made to conduct a Green, Energy, and Environment Audit across all institutes in the Vidyalankar Educational Campus through Senergy Consultants Pvt. Ltd. The importance of sustainability and environmental conservation was emphasized. It was agreed to form a sub-committee to develop the audit framework and initiate the process.	Senergy Consultants Pvt. Ltd. has accomplished Green, Energy, and Environment Audit as the audit partner.
3.	Updates on the ICSSR Sponsored International Research Conference VCMT 2023 were provided. The status of paper submissions, review process and keynote speakers was discussed. Plans for promotion and logistics for the conference were outlined.	ICSSR Sponsored International Research Conference VCMT 2023 was held on 11th February 2023 with the theme of "Fintech Connect: Indian Pathway To Finovate Action @ 75: Digital India". The conference received total number of 56 papers of which 30 will be published in UGC, 08 in ISSN and 18 in ISBN Publications. · There were total 26 Papers in Track 1, 4 papers in Track 2 and 26 papers in Track 3.

4.	The importance of Intellectual Property Rights (IPRs) in fostering research and innovation was highlighted. Strategies to encourage faculty and students to file patents and copyrights for their research outcomes were discussed. It was proposed to organize workshops about IPRs and facilitate the filing process.	The initial workshop on IPRs has been scheduled, featuring expert speakers from the industry and academia, resulting in filing of 11 copyrights and 3 patents.
5.	The importance of health and hygiene awareness among faculty and students was acknowledged. Ideas for organizing awareness programs, including workshops, seminars, and health camps were proposed. Collaboration with healthcare professionals and organizations was suggested to enhance the effectiveness of these programs.	Various ideas for organizing health and hygiene awareness programs were proposed, including workshops, seminars, and health camps. Collaboration with healthcare professionals and organizations has been initiated to enhance the effectiveness of these programs. A health camp, including basic health check-ups and hygiene awareness sessions, has been scheduled for the next month.
6.	It was noted that the University of Mumbai has declared Marathi Bhasha Sanwardhan Pandhrawada. Plans to celebrate and promote Marathi language and culture within the campus were discussed. Activities such as language workshops, cultural events, and competitions were proposed.	Marathi Bhasha Sanwardhan Pandhrawada was successfully organised by Marathi Vangmay Mandal.

Dr. Poonam Mirwani
Coordinator IQAC

Dr. (Mrs.) Rohini Kelkar
Principal

Date: 07/03/2023

<u>INTERNAL QUALITY ASSURANCE CELL (IQAC)</u>

<u>2022-23/05 MEETING AGENDA</u>

Dear Sir/Madam,

It is my pleasure to inform you that the Fifth Meeting of the Internal Quality Assurance Cell of Vidyalankar School of Information Technology for the academic year 2022-23 is scheduled to be held on 14th March, 2023 at 10:30 am in M Block 7th Floor Board Room. The agenda of the meeting is enclosed herewith. You are therefore requested to kindly make it convenient to attend the meeting.

The following agenda-items shall be discussed in the Meeting.

Agenda Item	Particulars
1	Re constitution of IQAC
2	To Review NAAC Cycle 2 groundworks
3	To discuss on increasing number of sponsored Minor/ Major Research projects by faculty
4	To deliberate on designing interdisciplinary value added and certificate courses
5	To ascertain scope of Institutional Social Responsibility
6	To recognize importance of mentoring and counselling.
6	Any other matter for quality improvement

Dr. Poonam Mirwani
Coordinator IQAC

Dr. (Mrs.) Rohini Kelkar
Principal

1. Chairperson	Dr. Rohini Kelkar		
2. Senior Administrative officers	1. Girish Gokhale 2. Murli Anantha 3. Pooja Ghag		
4. Teachers	1. Asif Rampurawala 2. Vijay Gawde 3. Dr. Lakshmi Kavitha 4. Dr. Sarika Chouhan 5. Pushpa Mahapatro 6. Sandip Khandekar 7. Sindhu Krishnan 8. Reshma Suryavanshi		
4. Management Representative	Shri Milind Tadvalkar		
5. Nominees from Students and Alumni	1. Nilesh Kadam (Alumni) 2. Ronak Gosar (GS Council)		
6. Nominees from Employers/industrialists/stakeholders	1. Dr. Chandrahas Deshpande 2. Mr. Uday Tardalkar 3. Ms. Rashmi Joshi		
7. Director of IQAC	Dr. Poonam Mirwani		

Dr. Poonam Mirwani
Coordinator IQAC

Dr. (Mrs.) Rohini Kelkar
Principal

Meeting Schedule Time : 10: 30 am		Starting Time :		10: 30 am		
Meeting of	**IQAC**	Meeting No.	2022-23/05	Held on		14/03/2023

The following agenda-items were discussed in the 5th Meeting of IQAC that held on 14th March 2023 at 10:30 am in Board Room.

Sr. No.	Minutes of Meeting
1	Minutes of the previous meeting held on 30th January 2023 were reviewed and confirmed without any amendments.
2	IQAC Team was Re Constituted and Introduction of New External members Dr. Chandrahas Deshpande, Mr. Uday Tardalkar and Ms. Rashmi Joshi was given by the Principal.
3	Review of NAAC Cycle 2 Criteria II, V and VII was undertaken and following points were recommended by the members: **Criteria II:** Metric 2.6 -Program and Course Outcomes needs a detailed analysis. **Criteria V:** 5.2.1 & 5.2.2 Mr. Uday T recommended for Exit interview to be conducted for final year and passed out students to understand better about the requirements related to higher education, employability and entrepreneur. **Criteria VII:** Annual Gender Audit. Skill based value added course (Stitching, Basic electrical work, Karate, Waste composite, upskilling of plastic etc.) for 30 hours can be designed and the same can be rolled out for FC projects exclusively for FY students.
4	It was requested to committee members for Industry Interaction for faculty research projects and it was also suggested to create faculty directory highlighting the area of expertise for better delegation.
5	It was resolved that Committee Members to extend their support for collaboration with Industries and Corporates about certification and value-added course. Appeal letter to be prepared and share it with committee members for industry connect.

6	Establishment of "Centre for Wellness" was proposed by Dr. Rohini Kelkar
7	Resolved that "Mentor the Mentor's Session" to be organized for teaching fraternity for enhancing their mentoring and counselling skills
8	Resolved that Library usage should be improved by introducing Audio books and re-formation of Readers Club

The meeting ended with a vote of thanks to the Chair

Dr. Poonam Mirwani
Coordinator IQAC

Dr. (Mrs.) Rohini Kelkar
Principal

VSIT | Vidyalankar School of Information Technology

The following members were present for the IQAC meeting held on 14/03/2023 at 10:30 am in Board Room.

Sr.No	Name of the member	Signature
1	Dr. Rohini Kelkar	Present
2	Girish Gokhale	Absent
3	Pooja Ghag	Present
4	Asif Rampurawala	Present
5	Vijay Gawde	Present
6	Dr. Lakshmi Kavitha	Present
7	Dr. Sarika Chouhan	Present
8	Pushpa Mahapatro	Present
9	Sandip Khandekar	Present
10	Sindhu Krishnan	Present
11	Reshma Suryavanshi	Present
12	Shri Milind Tadvalkar	Present
13	Aditya Karandikar (Alumni)	Absent
14	Ronak Gosar (GS Council)	Present
15	Dr. Chandrahas Deshpande	Present
16	Mr. Uday Tardalkar	Present
17	Ms. Rashmi Joshi	Present
18	Dr. Poonam Mirwani	Present

Dr. Poonam Mirwani
Coordinator IQAC

Dr. (Mrs.) Rohini Kelkar
Principal

Date: 21/04/2023

INTERNAL QUALITY ASSURANCE CELL (IQAC)
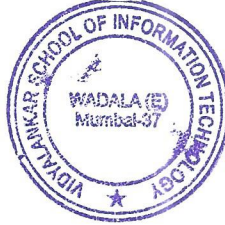
Action taken Report

Following is the Action taken Report of Fifth Meeting of the Internal Quality Assurance Cell of Vidyalankar School of Information Technology for the academic year 2022-23 held on 14th March 2023 at 10:30 am in Board Room:

Sr. No.	Minutes of Meeting	ATR
1.	IQAC Team was Re Constituted and Introduction of New External members Dr. Chandrahas Deshpande, Mr. Uday Tardalkar and Ms. Rashmi Joshi was given by the Principal.	All newly appointed external members took the charge
2.	Review of NAAC Cycle 2 Criteria II, V and VII was undertaken and following points were recommended by the members: **Criteria II:** Metric 2.6 -Program and Course Outcomes needs a detailed analysis. **Criteria V:** 5.2.1 & 5.2.2 Mr. Uday T recommended for Exit interview to be conducted for final year and passed out students to understand better about the requirements related to higher education, employability and entrepreneur. **Criteria VII:** Annual Gender Audit. Skill based value added course (Stitching, Basic electrical work, Karate, Waste composite, upskilling of plastic etc.) for 30 hours can be designed and the same can be rolled out for FC projects exclusively for FY students.	Detailed analysis of Program and Course Outcomes was initiated. A dedicated team was formed to collect, analyze, and report on the outcomes to ensure comprehensive understanding and improvement. Exit interviews for final year and passed-out students were scheduled to gather insights on higher education requirements, employability, and entrepreneurship. Questionnaires were designed and survey was taken with data being compiled for analysis. The process for conducting the annual gender audit has been initiated. A committee was formed to develop the audit framework and gather relevant data.
3.	It was requested to committee members for Industry Interaction for faculty research projects and it was also suggested to create faculty directory highlighting the area of expertise for better delegation.	Efforts to increase industry interaction have been amplified. A faculty directory highlighting areas of expertise is under development for better delegation and collaboration.

4.	It was resolved that Committee Members to extend their support for collaboration with Industries and Corporates about certification and value-added course. Appeal letter to be prepared and share it with committee members for industry connect.	The committee members have extended support for industry collaboration regarding certification and value-added courses. Meetings with industry partners are being scheduled to discuss potential collaborations.
5.	Establishment of "Centre for Wellness" was proposed by Dr. Rohini Kelkar	The proposal was approved. Steps for the establishment of the "Centre for Wellness" have begun, focusing on student and faculty well-being.
6.	Resolved that "Mentor the Mentor's Session" to be organized for teaching fraternity for enhancing their mentoring and counselling skills	Sessions aimed at enhancing the mentoring and counseling skills of the teaching fraternity have been planned. Training modules are being developed and the session is scheduled for next month by Dr. Kirti Potkar
7.	Resolved that Library usage should be improved by introducing Audio books and re-formation of Readers Club	To improve library usage, audio books have been introduced. The Readers Club has been re-formed, with new activities and book discussions planned to engage students and faculty more effectively.

Dr. Poonam Mirwani
Coordinator IQAC

Dr. (Mrs.) Rohini Kelkar
Principal

Date: 21/04/2023

INTERNAL QUALITY ASSURANCE CELL (IQAC)
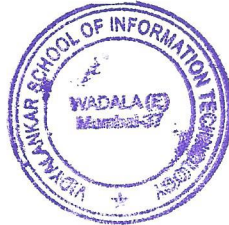## 2022-23/06 MEETING AGENDA

Dear Sir/Madam,

It is my pleasure to inform you that the Sixth Meeting of the Internal Quality Assurance Cell of Vidyalankar School of Information Technology for the academic year 2022-23 is scheduled to be held on 28th April, 2023 at 4:00 pm in M Block 7th Floor Board Room. The agenda of the meeting is enclosed herewith. You are therefore requested to kindly make it convenient to attend the meeting.

The following agenda-items shall be discussed in the Meeting.

Agenda Item	Particulars
1	To confirm the minutes of 5th Meeting of IQAC held on 30th January, 2023
2	To determine the scope and responsibilities of the IQAC.
3	To prepare a 5-year road map focusing on growth for the institution, faculty, and students.
4	To plan and introduce dynamic systems for quality improvements in academics.
5	Arrange for feedback collection and response from students, parents, and other stakeholders.
6	To promote the formation and activities of quality circles within the institution.
7	To facilitate the adoption and dissemination of best practices across the institution
8	To monitor the performance of the Placement Cell.
9	To propose a quality audit once every three months to assess and enhance institutional outcomes.

Dr. Poonam Mirwani
Coordinator IQAC

Dr. (Mrs.) Rohini Kelkar
Principal

1. Chairperson	Dr. Rohini Kelkar	
2. Senior Administrative officers	1. Girish Gokhale 2. Murli Anantha 3. Pooja Ghag	
4. Teachers	1. Asif Rampurawala 2. Vijay Gawde 3. Dr. Lakshmi Kavitha 4. Dr. Sarika Chouhan 5. Pushpa Mahapatro 6. Sandip Khandekar 7. Sindhu Krishnan 8. Reshma Suryavanshi	
4. Management Representative	Shri Milind Tadvalkar	
5. Nominees from Students and Alumni	1. Nilesh Kadam (Alumni) 2. Ronak Gosar (GS Council)	
6. Nominees from Employers/industrialists/stakeholders	1. Dr. Chandrahas Deshpande 2. Mr. Uday Tardalkar 3. Ms. Rashmi Joshi	
7. Director of IQAC	Dr. Poonam Mirwani	

Dr. Poonam Mirwani
Coordinator IQAC

Dr. (Mrs.) Rohini Kelkar
Principal

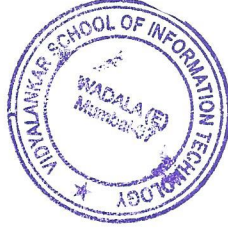| Meeting Schedule Time : 4:00 pm		Starting Time :		4:00 pm	
Meeting of	**IQAC**	Meeting No.	2022-23/06	Held on	28/04/2023

The following agenda-items were discussed in the 6th Meeting of IQAC that held on 28th April 2023 at 4:00 pm in Board Room.

Sr. No.	Minutes of Meeting
1	Minutes of the previous meeting held on 14th March 2023 were reviewed and confirmed without any amendments.
2	• IQAC has to ensure continuous improvement in academic, administrative, research and placement as well assure its stakeholders of the accountability of the institution for its own quality. • IQAC is meant for planning, guiding and quality assurance and quality enhancement activities of the college. • IQAC coordinator has the dissemination of information on various quality parameters of higher education.
3	Development and application of quality benchmarks /parameters for all activities and prepare a road map for next 5 years focusing on growth with respect to Institutional, Faculty and Student.
4	IQAC should act as a dynamic system for quality changes in academics with respect to Teaching learning plan, pedagogies, Internship, participation in research activities.
5	Arrangement for feedback response from students, parents, and other stakeholders in quality related institutional process (E.g., Admission Enquiry to Alumni)
6	Institution needs to have one student representative to act as "Student Experience."
7	Organization of inter and intra institutional workshops, seminar on quality related themes and promotion of quality circles.
8	IQAC Should coordinate quality related activities, including adoption and dissemination of best practices.
9	IQAC should have a centralized process to monitor Research activities like paper publishing in reputed journals, MRP's and funded projects.
10	IQAC must monitor the Placement department measuring the percentage of student's placement, higher studies and start up.

11	Keeping all the above points in mind, a quality audit once in 3 months should be conducted for better outcome.

The meeting ended with a vote of thanks to the Chair

Dr. Poonam Mirwani
Coordinator IQAC

Dr. (Mrs.) Rohini Kelkar
Principal

VSIT Vidyalankar School of
Information Technology

The following members were present for the IQAC meeting held on 28/04/2023 at 04.00 pm in Board Room.

Sr.No	Name of the member	Signature
1	Dr. Rohini Kelkar	Present
2	Girish Gokhale	Absent
3	Pooja Ghag	Present
4	Asif Rampurawala	Present
5	Vijay Gawde	Present
6	Dr. Lakshmi Kavitha	Present
7	Dr. Sarika Chouhan	Present
8	Pushpa Mahapatro	Present
9	Sandip Khandekar	Present
10	Sindhu Krishnan	Present
11	Reshma Suryavanshi	Present
12	Shri Milind Tadvalkar	Present
13	Aditya Karandikar (Alumni)	Absent
14	Ronak Gosar (GS Council)	Absent
15	Dr. Chandrahas Deshpande	Present
16	Mr. Uday Tardalkar	Present
17	Ms. Rashmi Joshi	Absent
18	Dr. Poonam Mirwani	Present

Dr. Poonam Mirwani
Coordinator IQAC

Dr. (Mrs.) Rohini Kelkar
Principal

Date: 02/06/2023

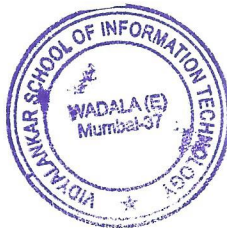## INTERNAL QUALITY ASSURANCE CELL (IQAC)

Action taken Report

Following is the Action taken Report of Sixth Meeting of the Internal Quality Assurance Cell of Vidyalankar School of Information Technology for the academic year 2022-23 held on 28th April 2023 at 4:00 pm in Board Room:

Sr. No.	Minutes of Meeting	ATR
1.	• IQAC has to ensure continuous improvement in academic, administrative, research and placement as well assure its stakeholders of the accountability of the institution for its own quality. • IQAC is meant for planning, guiding and quality assurance and quality enhancement activities of the college. • IQAC coordinator has the dissemination of information on various quality parameters of higher education.	Regular review meetings have been scheduled to ensure continuous improvement in these areas. Specific action plans have been developed and are being monitored to assure stakeholders of the institution's accountability for its quality. IQAC has been actively involved in planning and guiding quality assurance and enhancement activities. A strategic plan outlining these activities has been developed and is being implemented. The IQAC has started disseminating information on various quality parameters of higher education through institution website.
2.	Development and application of quality benchmarks /parameters for all activities and prepare a road map for next 5 years focusing on growth with respect to Institutional, Faculty and Student.	Quality benchmarks and parameters have been developed for all institutional activities. A draft five-year road map focusing on institutional, faculty and student growth has been prepared and shared with all stakeholders for review and recommendations
3.	IQAC should act as a dynamic system for quality changes in academics with respect to Teaching learning plan, pedagogies, Internship, participation in research activities.	A dynamic system has been implemented to drive quality changes in academics, including the teaching-learning plan, pedagogies, internships, and research participation. This system includes regular training sessions and workshops for faculty members.
4.	Arrangement for feedback response from students, parents, and other stakeholders in quality related institutional process (E.g., Admission Enquiry to Alumni)	A robust feedback response system has been established, gathering input from students, parents and other stakeholders. This system covers the entire institutional process, from admission inquiries to alumni feedback. Regular analysis of this

			feedback is conducted to drive improvements.
5.	Institution needs to have one student representative to act as "Student Experience."		One student representative from each department has been appointed to act as the voice of the student body regarding their overall experience.
6.	Organization of inter and intra institutional workshops, seminar on quality related themes and promotion of quality circles.		Inter and intra-institutional workshops and seminars on quality-related themes have been organized. Quality circles have been promoted to foster a culture of continuous improvement among students and staff
7.	IQAC Should coordinate quality related activities, including adoption and dissemination of best practices.		The IQAC is coordinating quality-related activities including the adoption and dissemination of best practices. Regular meetings and sharing sessions are held to ensure the institution adopts the best practices identified.
8.	IQAC should have a centralized process to monitor Research activities like paper publishing in reputed journals, MRP's and funded projects.		A centralized process to monitor research activities has been established. This includes tracking paper publications in reputed journals, minor research projects (MRPs), and funded projects. A database has been created to manage and monitor these activities effectively.
9.	IQAC must monitor the Placement department measuring the percentage of student's placement, higher studies and start up.		The Placement Cell's performance is being closely monitored, including measuring the percentage of students placed, pursuing higher studies or starting their ventures. Regular reports are generated to track progress and identify areas for improvement.
10.	Keeping all the above points in mind, a quality audit once in 3 months should be conducted for better outcome.		Quality audits are scheduled to be conducted once every three months to ensure ongoing improvement and better outcomes. These audits will cover all aspects of institutional operations and provide detailed reports with recommendations for enhancement.

Dr. Poonam Mirwani
Coordinator IQAC

Dr. (Mrs.) Rohini Kelkar
Principal